



RUSHMOOR BOROUGH COUNCIL

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

*at the Council Offices, Farnborough on
Thursday, 1st June, 2023 at 7.00 pm*

To:

Cllr P.J. Cullum (Chairman)
Cllr S. Trussler (Vice-Chairman)

Cllr A. Adeola
Cllr C.W. Card
Cllr A.H. Gani
Cllr Christine Guinness
Cllr Nadia Martin
Cllr Sarah Spall
Cllr Nem Thapa
Cllr Jacqui Vosper
Cllr G. Williams

Mr T. Davies – Independent Member (Audit)

STANDING DEPUTIES

Conservative Group:

Cllr Peace Essien Igodifo
Cllr S.J. Masterson

Labour Group:

Cllr K. Dibble
Cllr C.P. Grattan

Liberal Democrat:

Cllr T.W. Mitchell

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Godden, Democracy Team Tel. (01252 398829) or email
kathy.godden@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 27th March 2023 (copy attached).

2. **AUDIT RESULTS REPORT 2019/20 – (Pages 5 - 60)**

To receive the Executive Head of Finance Report No. FIN2310 on the Audit Results Report 2019/20 (copy attached), which summarises the findings of the 2019/20 audit of Rushmoor Borough Council.

3. **INTERNAL AUDIT 2022/23 - YEAR END AUDIT UPDATE – (Pages 61 - 68)**

To consider the Internal Audit Manager's Report No. AUD2304 (copy attached) which sets out the Internal Audit coverage, findings and performance for 2022/23.

4. **INTERNAL AUDIT - AUDIT OPINION – (Pages 69 - 84)**

To consider the Internal Audit Manager's Report No. AUD2305 (copy attached), which presents the Audit Manager's overall assurance opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control (GRC) environment.

5. **INTERNAL AUDIT - ANNUAL GOVERNANCE STATEMENT – (Pages 85 - 132)**

To consider the Internal Audit Manager's Report No. AUD2306 (copy attached), which sets out the Annual Governance Statement 2022/23 for review and approval.

6. **CORPORATE POLICY AND GUIDANCE ON SURVEILLANCE AND THE USE OF THE REGULATION OF INVESTIGATORY POWERS ACT 2000 – (Pages 133 - 178)**

To consider the Corporate Manager – Legal Report No. LEG2303 (copy attached), which sets out the corporate Surveillance and RIPA policy and proposed amendments.

7. **APPOINTMENT OF INDEPENDENT PERSON (STANDARDS) - UPDATE –**

The Corporate Manager - Democracy to report on the appointment process for an Independent Person (Standards).

8. **APPOINTMENTS TO OUTSIDE BODIES, LICENSING SUB-COMMITTEES AND CONSTITUTION WORKING GROUP – (Pages 179 - 196)**

(1) **Outside Bodies**

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2023/24 is attached.

(2) **Appointments and Appeals Panels –**

To confirm that the Corporate Manager - Democracy is authorised to make appointments to Appointments and Appeals Panels in accordance with the membership criteria set out in the Officer Employment Procedure Rules in the Constitution.

(3) **Licensing Sub-Committee**

To confirm the Members of the Licensing Sub-Committee for the 2023/24 Municipal Year on the basis of five Members (Proposed: 3 Con: 2 representatives of other groups).

(4) **Licensing Sub-Committee (Alcohol and Entertainments)**

To confirm that the Corporate Manager - Democracy is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May, 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

(5) **Licensing Sub-Committee (Taxis)**

To confirm that the Corporate Manager – Democracy is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 27th June 2021 and detailed in the Licensing Sub-Committee (Taxis) Hearings Protocol and Procedure.

(6) **Constitution Working Group –**

To appoint a cross-party Constitution Working Group for 2023/24. The appointments to be made on the basis of six Members including two Cabinet Members, the Chairman of the Corporate Governance, Audit and Standards Committee, and representatives of other groups.

9. **ORGANISATIONAL TREE –**

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.
